



Lake Cathie

Public School

Parents and Citizens

MEETING DETAILS	
Purpose	P & C Meeting
Date and Time	Tuesday 14 th May, 2019 Opened 6.30pm 8.30 Closed pm
Location	Lake Cathie Public School – Library
Attendance	See Attendance Book <i>Minutes: Louise Fellowes</i>

ITEMS	ACTION
Minutes of previous meeting reviewed	Minutes accepted – Louise Fellowes Seconded – Katy Haste
President's Report	<ul style="list-style-type: none"> • First report, still transitioning into the role. • Thanks you Mother Days stall and BBQ for upcoming election. • Technology issue with email inbox has finally been sorted. • Letters of Support from P&C for New sporting fields next to school and Lake Cathie progress plus Skate park have been sent. •
Treasurer's Report Roger	<ul style="list-style-type: none"> • Accounts, Canteen- \$9,507.09, Main Ac- \$4,452.22, Savings Ac - \$14,313.87 • Good funds received from Mothers Day stall \$1,041.50. • Tabled motion: by Roger Bussell to \$5k to move from Canteen Ac to Savings account Ac. Seconded by Bec Bouldin • Roger request to purchase ink cartridge for printing Treasurer documents approved.

Principal's Report	<ul style="list-style-type: none"> • Information nights on Hastings Secondary College, Port Macquarie & Westport Campus. Formally welcomed Megan Cook, who is new principle of the Hastings Secondary College. Majority of our students going forward will feed into these schools. • Karen Haleblian, update on Film by Festival, tickets sold out quickly. Third night this week on Thursday night. Year 3 & 4 students created short films for the Festival. Showing of 4 videos at next formal assembly for those that did not see it. • Koala smart program - Yr 3-4. Encouraging students to save koalas in the local area and increasing their knowledge. What it means in the local area. Part of plans for new school build is allocated towards a conservation area.
Canteen Report	<ul style="list-style-type: none"> • Big week coming up, Athletics carnival & Grandparents day. Help required, even if for an hour. • Sorbet day sold 210 items, good response. Nacho's 180 items. • Use of canteen account to provide funds for purchase of tea & coffee for P&C meetings instead of staff facilities being used. Approved. • Looking into Volunteers Grant for canteen oven to be looked into by P&C exec. Kylie Whiting to send Bec Bouldin website details for school grants. •
Fundraising Information	<ul style="list-style-type: none"> • Easter raffle, \$1,827.00 banked into School account. Tabled motion: by Katy Haste to use funds to purchase ingredients to make Play Dough in canteen thermomix to be used in class rooms, seconded by Louise Fellowes. • Discussion held to decide where we want to spend funds before we raise them. Request to receive a wish list from staff with what to spend funds on and prioritise. Action: Karen Haleblian is going to approach teachers to collate a list of priorities and bring to next P&C meeting. • Use of Grant writer to apply for grant for Garden / playground when new school build is completed, C2C is local business that we could speak to. P&C Exec to discuss and meet with C2C with discuss finer information required to apply for various grants. • Technology and readers are suggested as top requirements for school.

<p>General Business</p>	<ul style="list-style-type: none"> • Ironman thank you to families. This link shows some of our students and parents at work volunteering for this event. (https://vimeo.com/334371730) • Executive email addresses, updating passwords and back up details. Jock to check with Lincoln • Election BBQ, Woolies have donated all food and drinks. Bread rolls through bakery & eggs through Idlewise. Thank you! Cake stall included donation bucket, tea & coffee available. • Mothers Day stall, sold 394 gifts at \$2,070.00, after deducting spend on purchasing gifts at \$1,041.50 we raised \$1,028.50. • Jock requested pay Kylie Whiting wages as Canteen operation at Athletics Carnival payment for the enormous amount of work required for preparation. • Trivia night save the date notice has come out on Facebook 10th August 2019, tickets \$20 each on sale from 20th May at School office, first in best dressed, funds required when purchasing tickets, No holding/reserving tables. Tuesday 4th June will be Trivia meeting for those interesting in helping out on the night as a working committee. • Cash drawers proposed to be purchased for use at Trivia nights, stalls, BBQs etc etc. Approved. Roger will purchase. • Agenda item for next meeting Susie Storm tabled discussion for Canteen to be tendered out. This would be a formal process as for example the OOSH. Thoughts and discussion to be held at next meeting. Consider future development, business venture, further days open, freedom of role, paid employees, price of goods, volunteer opportunities for parents, public liability. • Agenda item for next meeting discussion also to be held at next meeting regarding contract of paid hours of Canteen supervisor. • Gift to Michelle for her volunteering and organising BBQs, Thank you, greatly appreciated.
<p><u>Upcoming Meetings:</u></p>	<p>Next Meeting: 11th June 2019</p> <p>Attendance: as per attendance book</p> <p>Apologies: as per attendance book</p>