



Lake Cathie

Public School

Parents and Citizens

MEETING DETAILS	
Purpose	P & C Meeting
Date and Time	Tuesday 10 September, 2019 Opened 6.30pm Closed 8.00pm
Location	Lake Cathie Public School – Library
Attendance	Attendance: as per attendance book Apologies: as per attendance book <i>Minutes: Linda Barnett</i>
ITEMS	ACTION
Minutes of previous meeting reviewed	Minutes accepted – Kim McNiff Seconded – Katy Haste

<p>President's Report</p>	<ul style="list-style-type: none"> • At the last meeting it was suggested that we contact the Courier to discuss thanking businesses that had contributed to the Trivia Night over the last 5 years. A quarter page ad was suggested as opposed to an editorial which does not include sponsors names. Normal price is \$610 but we were offered a discount price of \$275. • Monica from Lake Cathie Skate Park requested a letter of support which has been signed and posted. • A survey has been drafted for kids to vote on suggested fundraising ideas. Ideas included a movie night, kid's trivia night, school camp out and a family/community fun day such as a colour run. • Bec has been talking to parents over the last few weeks about their concerns on the health of children at the moment. Bec has requested the P&C consider funding hand sanitiser outside of classrooms. Jock to suggest in the next school newsletter, parents consider including a small hand sanitiser in their children's lunch box. Kylie Whiting will look at department approved hand sanitisers and options available for dispensing. • Thank you to Sarah Jones and the father's day stall team. Great gifts to be had again and some very happy dad's, granddads and carers. • A huge thank you to the Trivia night team, an amazing result. Thank you for all the work that goes on before and after the night, Kim, Michael, Kylie, Louise, and Katie. Kylie and Louise out the back, sorting money and prizes, Kim and Katie selling dots, Mike getting the room going with auctions. Kathryn for all her help collecting prizes and of course Jock with his sly one liners making for a fun night. • Appreciation certificates, still have a few to deliver. The remainder will be put in the post. Businesses very grateful when the certificates were hand delivered. • Thank you to Roger for your advice with my random emails, texts and calls. I appreciate your support, help and time. • Thank you to all the families that brought in morning tea for education day. It was overwhelming the amount of support received, and wish it was like this on all aspects, but so grateful.
<p>Treasurer's Report Roger</p>	<ul style="list-style-type: none"> • Money from the father's day stall needs to be banked. • Canteen – \$6703.60 Main - \$11031.97 Savings – \$19344.47. • Two invoices received from LCPS. \$200 for travel costs relating to North Coast Athletics, now paid. • \$20,000 invoice still to be paid to LCPS. We will need to shuffle money from accounts in order to pay it. • The school is currently holding \$10671. Roger to talk to Rachel about transferring to P&C accounts. This money will be put into main account and the \$20,000 to be paid from there. Motion: Roger Bussell Seconded: Louise Fellows. • Up to date on all things. An annual report is now required to be submitted to the Australian Government for Charities. • A \$50 gift voucher was presented to Roger from the P&C for the large amount of work done behind the scenes.

<p>Principal's Report</p>	<ul style="list-style-type: none"> • Jock reiterated the thank you for a successful father's day stall. Very good feedback received from kids and parents. • Thank you to the Trivia night team who created such a fantastic event as well as a great fundraising effort for the students. It was great to see all of the certificates out in businesses shortly after the night. It's a ball but also such a team activity. • We will advertise the finalised date of our Christmas concert in the week 1 term 4 newsletter. Performances will be the same for the school concert and Carols by the Lake. Carols by the Lake will be held on Saturday 7 Dec starting at 6pm. There will be 90 minutes of entertainment. The Lions Club are very grateful for the connection with LCPS as we draw huge amounts of people. • The Lions Club have made a donation for a student from a traumatic background. This money will be used to support reading tutoring for this student. A contribution of \$2000 has been made for a set of sporting strips for athletic representatives of LCPS. • Thanks to Bec and P&C for support on Education Week open day, showing the community how well we all work together for the benefit of our students. To be presented with a very large cheque is lovely. • School building update – Moving hopefully towards the next Project Reference Group, early next term with a possible announcement of successful tenderer. Indications currently are that building work may start mid November. The last meeting with Council was held 3 weeks ago. There is a push to move the time forward for completion of the classrooms. • NAPLAN reports – Individual student results have just arrived as well as school and growth data. Staff will spend time looking carefully through the NAPLAN material as done each year. We will look for individual student concerns or celebrations and trends that may be occurring across a cohort or across the school. • Thank you P&C for your North Coast athletics support. • SPIRIT – Values Reimagined - There has been an amazing change in school and parent population. 322 student enrolments after the holidays. Currently looking at how our value system aligns with our school. Do we still have the same set of values? Jock will consult with senior students and select parents. • The Department of Education's vision is to be one of the finest in the world. Our goal – Every student is known, valued and cared for in our schools - Every student, every teacher, every leader and every school improves every year. These two of the ten goals are the important ones to us. • Learning, wellbeing and future – our 3 year strategic plan. Will probably have a similar plan for the next 3 years. Staff decided to go back to our spirit for consultation. It was decided to suggest some tweaking as we have grown as a school. • Jock would like to encourage participation in the Tell Them From Me Survey. Information has been included in our school newsletter. Teachers will be around on parent teacher nights to encourage parents to participate. The survey can be completed on line.
<p>Canteen Report</p>	<ul style="list-style-type: none"> • Meal deal on Monday 23 September. Notes went home today. It will be a nachos day, as the kids love it. Works well for canteen in order of ease. • Catering for Orientation day this Friday for 80 parents. Tea, coffee, scones and cakes. Canteen will invoice P&C for this catering. • The certificate received for our Healthy Canteen achievement will be framed in the office and canteen. • It was suggested the P&C purchase a display cabinet to be attached to the Canteen to display information and certificates. Motion: Kathryn Waights Seconded: Kim McNiffe.

<p>Fundraising Information</p>	<ul style="list-style-type: none"> • Trivia night \$16229.85 raised on the night after expenses. • Christmas raffle hamper will be held next term. • LCPS has been approached by Monica from The Other Chef re a 4 pack of personalised artwork from kids on their products. \$25 per pack, aim for Christmas fundraiser. Can choose sweet or savoy or pick your own. Jock would like the P&C to consider and give feedback. Maryanne Grant to consider and present to the next meeting. • Will also look at tea towels to commemorate the end of the school build.
<p>General Business</p>	<ul style="list-style-type: none"> • Maryanne Grant raised the issue of another oven which will be part of a grant application. The grant won't happen for a little while. Would like to borrow funds from the P&C to purchase an oven and then when grant received will pay back to the P&C. Cost around \$5800. Jock explained the difficulty is relying on a grant which is not a given. Motion: Michael Whiting proposed a vote on purchasing an additional oven for current and future chicken nugget needs. Decision to be made at the next meeting by majority on the night. Kylie will obtain quotes for the oven. • Proposal for a volunteer night – suggested Lake Cathie Tavern. P&C to pay for nibbles. Looking to thank current volunteers and encourage additional volunteers. Kindy kids to create and decorate invitations. Suggested Tuesday 12 November. Motion: Maryanne Grant Seconded: Kylie Whiting
<p><u>Upcoming Meetings:</u></p>	<p>Next Meeting: 22 October and 3 December 2019</p>