



Lake Cathie

Public School

Parents and Citizens

MEETING DETAILS	
Purpose	P & C Meeting
Date and Time	Tuesday 20 October 2020 Opened 7.05pm Closed 8.05pm
Location	Via Zoom
Attendance	<p>Meeting was conducted via Zoom due to Covid-19 restrictions.</p> <p>Attendance: Jock Garven, Rebecca Bouldin, Roger Bussell, Katy Haste, Susie Storm, Ashley Dennes</p> <p>Apologies: Mary-Ann Grant</p> <p>Minutes: <i>Linda Barnett</i></p>
ITEMS	ACTION
Minutes of previous meeting reviewed	<p>Minutes accepted – Roger Bussell</p> <p>Seconded – Bec Bouldin</p>
President's Report	<ul style="list-style-type: none"> • Welcome to term 4. Nothing on my part to report. Still some uncertain times we have had and continue to have. • I would like to thank Kylie Whiting again on behalf of myself and the P&C for all the hard work and dedication she has put into running our canteen. Thank you again Kylie and if you ever need a hand please give a shout out and we will be happy to help where we can.

	<ul style="list-style-type: none"> ● The school build is looking great from the outside. We have some very excited kids to see the finished product. This is something to look forward to after such an up and down year for so many. ● Looks like term 4 is allowing more things to happen or start up again within schools which is great. This will allow the children to finish the year on a higher note. I would like to wish everyone a happy term.
Treasurer's Report	<ul style="list-style-type: none"> ● Bank account balances as at 20 October ● Canteen \$ 23421.57 ● Main \$ 1324.62 ● Savings \$ 1359.13 ● Total \$26105.32 (less \$10,000 job keeper loan) ● Only expenses since last meeting were canteen accounts. ● \$1245 from canteen fundraiser for sport event at Laurieton. ● The canteen account will be left open until the next meeting in case of bills that have not yet been received. ● Canteen managers superannuation has been finalised. ● Roger and Jock will be meeting next Thursday to finalise long service leave etc. ● There may be a part refund received due to workers compensation policy cancellation. ● Jock will make a public announcement recognising the stock and items that will now be donated to the school from the P&C.
Principal's Report	<ul style="list-style-type: none"> ● Swimming Scheme for Year 2 has been postponed by the Hastings Valley Community of Schools, due to a last minute change of organisation by the School Sports Unit – Department of Education. Proposed reschedule is for Year 3 students in March 2021. Request for P&C to financially support the costs for each student as in previous years. Approximately \$1200.00 to bring the cost down to \$50.00 per student. Bus costs are large from Lake Cathie to Port Macquarie. ● Naidoc Week celebrations will take place in Week 5 this term. With regulations still restricting parents and non-essential visitors onsite and with groups limited to cohorts, we will undertake a class/stage based set of activities created by the Aboriginal Education Team this year. Planning is already underway to engage local Birpai artists to work with our students to create large murals for the new class spaces to be ready to launch next Naidoc Week in July 2021. ● Aboriginal Education Consultative Group (AECG) Partnership Agreement 2020-30. On Friday this week staff will meet at 11.30am to celebrate and commit to the AECG-DoE Partnership Agreement signing as part of a state wide commitment. This will launch the 10 year partnership agreement. ● Canteen continues to run smoothly now under the organisation of the School. Thanks to Bec and Roger for your support with this transition and Rachel Caller in our office for all of the technical and financial planning and organisation. ● Engraved Pavers – we are at a time in the build to consider a location for pavers that could be sold through the P&C as a fundraiser to be installed in an entrance location to celebrate this next new phase of our school. Will need

	<p>an organiser or a small team to coordinate this. Team will need to move on this project to capture families moving on to High School for 2021.</p> <ul style="list-style-type: none"> ● COVID-19 restrictions are being followed very carefully by the school with great support from parents. ● General Build Update – Carpet going down in Blocks E and F. G Block still progressing very well. Plan is to have all furniture moving in on November 23/24. Class movements to assist in preparing bus bay – 3P, 3/4A and 4H will move locations from 30 November. All other classes will be completely emptied and ready to vacate by 4pm – 16 December. Landscaping coming along well. The lift has been installed. ● Staff are finalising their Anti-Bullying Policy review. A team is being formed to search for any new curriculum/socialisation/wellbeing resources to compliment the implementation of the policy moving forward from 2021. ● School Improvement Plan 2021-24 is progressing well. Situational Analysis close to being completed with a full review of context, quality teaching and learning opportunities, student progress, attendance, wellbeing etc. just a part of the overall review that will lead the creation of our new plan due by April 2021. This will be presented to the P&C at the 2nd meeting in term 1. ● End of year activities – still guided by Covid19 requirements. Kinder Orientation via Zoom and individual face-to-face meetings with new families. Two Zoom meetings are being held tomorrow. ● Y6-7 Transition going ahead on campus but with smaller groupings. Details coming from the high schools. ● Presentation Day on 2 December and Yr 6 Farewell (week 9) plans are underway. No large gatherings but trying to work within the guidelines to include families in a meaningful way. ● Creative arts groups may not have large performance opportunities but the wellbeing benefits of continuing groups is certainly worth the effort. We are working on a recording for the band kids and there is also the potential for a dance video. ● Concern has been raised regarding the speed of cars and buses entering the school grounds. Additional 10km speed signs will be purchased and placed in prominent positions. ● Active OOSH – We have been contacted regarding an evaluation of their service and a request has been made to provide points to improve their service. They are also looking at the inclusion of a kinder orientation program as part of Active OOSH. This would be available for kinder students starting in term 1 next year and will be undertaken in the school holiday period. If the children come along before school hours they will be provided with a healthy breakfast. Active OOSH are also looking at a after school sport drop off program. A video will be shown to kindergarten parents as part of the Zoom orientation meetings.
<p>Fundraising</p>	<ul style="list-style-type: none"> ● Jock has given the information from The Other Chef to Megan in the office. Hoping to distribute to parents on Thursday. We need a 5 week turn around. Friday 6 November will be the deadline for orders. ● P&C support will be needed to assist with scanning and emailing images to The Other Chef. Bec and Linda offered their assistance. ● Cost will be \$15 for two jars. The school will make \$7. ● Jock has requested support from the P&C for the school swimming scheme which will now be held next year. <p>Motion: Katy Haste Seconded: Susie Storm</p>

	<ul style="list-style-type: none"> ● Pavers – P&C will need to work on sourcing and pricing of pavers. Bec and Roger will look into this. The research will need to be done now in preparation for early next year. Areas have been identified for the pavers to be laid. Builders will leave space for the pavers, although the school itself would need to organise the actual laying of the pavers. ● Jock informed that Camden Haven and Hasting High Schools are not in a position to assist with making the pavers. <p>Action: All information to be presented at the first meeting in 2021.</p> <ul style="list-style-type: none"> ● The matter of a time frame for participating families was also raised. It was suggested pavers be made available to all families who have been at LCPS so far. It was also suggested kindergarten students of 2015, departing at the end of 2021, would be an ideal cut off time. <p>Motion: Roger Bussell Seconded: Katy Haste</p> <ul style="list-style-type: none"> ● Christmas Raffle – Coordination needs to take place with Michael Whiting regarding prizes and tickets etc. <p>Action: Katy and Jock to meet with Michael.</p>
General Business	<ul style="list-style-type: none"> ● No general business items were raised.
Upcoming Meetings	Next Meeting: Tuesday 24 November.