



Lake Cathie

Public School

Parents and Citizens

MEETING DETAILS	
Purpose	P & C Meeting
Date and Time	Tuesday 4 May 2021 Opened 6.30pm Closed 7.40pm
Location	LCPS Library
Attendance	<p>Attendance – Bec Bouldin, Jock Garvin, Susie Storm, Julia James, Katy Haste, Linda Barnett</p> <p>Apologies – Roger Bussell, Lana Smith, Karin Haleblian, Annette Bailey, Claire Briggs</p> <p><i>Minutes: Linda Barnett</i></p>
ITEMS	ACTION
Minutes of previous meeting reviewed	<p>Minutes accepted – Bec Bouldin</p> <p>Seconded – Susie Storm</p>
President's Report	<ul style="list-style-type: none"> Mother's Day stall – It's been a busy few weeks with the Mother's Day stall. A lot of time and effort went into organising the gifts. It was well worth the preparation as most of the old stock has now been sold. Kids really seemed to like the gifts wrapped up. A huge thank you to our helpers – Bridget Lewis, Sheree O'Brien and Claire Briggs. Your assistance was gratefully appreciated. On the first Tuesday we sold 338 gifts (\$1690) which was an amazing response and today we sold 173 gifts (\$865). After expenses we have a profit of \$770.34.

	<ul style="list-style-type: none"> • Thank you to all the families that bought gifts and supported the P&C. Without family support we are unable to give back to the school. • Federation information - Thank you to Susie Storm for providing information relating to our obligations regarding the P&C Federation. I have read through the information from our last meeting and now have a better understanding of what we do as a P&C and our requirements. <p>Action: Bec and Jock to meet to discuss Federation requirements, email assistance and social media guidelines.</p>						
<p>Treasurer's Report</p>	<ul style="list-style-type: none"> • Bank Account Balances as at 4 May 2021 <table data-bbox="507 551 1246 685"> <tr> <td>Main</td> <td>\$ 3483.93</td> </tr> <tr> <td>Savings</td> <td>\$24361.03</td> </tr> <tr> <td>Total</td> <td>\$27844.96 (less \$10k Govt Covid Loan)</td> </tr> </table> <ul style="list-style-type: none"> • Sorry team, I have not had a chance to find out if/when we have to pay back the 10k covid loan. I will do this, just haven't as yet. • Great job Bec with clearing out the old stock and selling so much stock in the Mother's day stall. You rock! 	Main	\$ 3483.93	Savings	\$24361.03	Total	\$27844.96 (less \$10k Govt Covid Loan)
Main	\$ 3483.93						
Savings	\$24361.03						
Total	\$27844.96 (less \$10k Govt Covid Loan)						
<p>Principal's Report</p>	<ul style="list-style-type: none"> • School Strategic Improvement plan – Our executive team has submitted the 2021-2024 School Plan and it has been well received by our Director. The Plan highlights the strategic directions for our next four years. The school will go through the External Validation process in 2022 as part of this four year school improvement cycle. Thank you for the amazing feedback, input, and teamwork provided by both the P&C and the many parents who have completed surveys or been part of the focus groups. The Plan can be found on our school website. • Annual School Report – Our 2020 Annual School Report has been presented to the Department of Education and can be seen on our school website. It will be tabled in Parliament as a formal document evidencing the commitment and educational success of the school to the tax payers of NSW. • Trivia Night – Discussions were held on when to hold the Trivia Night. As Father's Day and Ironman will be held in term 3 it was felt term 4 would be appropriate. The suggested date is 23 October with 30 October as an alternative. Katy Haste suggested we include some questions from each stage to be used on the night. The children had shown a lot of interest in the Trivia night and this would be a good way for them to feel they are also involved. • Facebook groups linked to the school – I am concerned at the troll like behaviour of some members of grade-based Facebook groups initiated by well meaning parents. I think connections between parents and families at our school are a very positive part of school life. I would like that any concerns that come up regarding the school, the staff or indeed any students be addressed to the Principal or a member of the executive staff. • Paver update – orders are coming in. Will advertise again to promote purchase. • Sue Wilson from Hastings contacted us regarding consideration be given to purchase a tile for their upcoming commemorative celebrations. We would like to send a letter of congratulations from the P&C and the purchase of a tile at a cost of \$50. 						

	<ul style="list-style-type: none"> • Staffing update – There will be a changeover of staff next year. We will have 7 positions to be filled. An Assistant Principal position will be advertised in the next couple of weeks. Jock would like the P&C to provide volunteers to assist in the interview process. The Aboriginal Education Consultative Group will also be asked to provide a panel member as part of the selection process. • Robyn Bishop has been successful at interview at Bellata Public School. We wish her all the very best in her new permanent leadership role. • Feedback – Following on from parent teacher interviews – parents are looking forward to being back on the school grounds. We are proposing to have an open day every term. • We are looking at the building work to be finished in early August. We are looking forward to having whole school assemblies again. • Sentral – We have had a very good response from parents with over 90% participation rate in using the system for approvals and notifications. • We will be having catch up sport in term 3 over the last few weeks of the term. • Newcastle Jets and Football Mid North Coast will supply soccer coaches for kinder to year 2 students over a 10 week period. This is possible with the \$2900 financial assistance from the Federal government. • Band Camp – Junior band camp will be held on 19-20 July and seniors on 21-23 July.
<p>Fundraising</p>	<ul style="list-style-type: none"> • Planning will now start for the Trivia Night. Jock to contact Kylie & Michael Whiting to see if they are willing to assist. Looking at a “Back to School” theme. • Picture plates are going ahead this year. • Jam Jars will be available for Christmas fundraising. We propose to have a Christmas raffle in line with an in school Christmas concert.
<p>General Business</p>	<ul style="list-style-type: none"> • Susie Storm presented membership information relating to affiliate emails and social media for discussion. P&C Federation memorandum will be given to Bec to be included in our Federation papers. <p>Action: Bec to follow up with Federation on transferring P&C emails to their supported system. Comments are welcomed by any members or parents regarding our social media presence.</p>
<p>Upcoming Meetings</p>	<p>Next Meeting: Tuesday 8 June 2021</p>