



Lake Cathie

Public School

Parents and Citizens

MEETING DETAILS	
Purpose	P & C Meeting
Date and Time	Tuesday 16 February 2021 Opened 6.40pm Closed 8.20pm
Location	LCPS Library
Attendance	Attendance – as per attendance book Apologies – as per attendance book <i>Minutes: Linda Barnett</i>
ITEMS	ACTION
Minutes of previous meeting reviewed	Minutes accepted – Bec Bouldin Seconded – Lana Smith
President's Report	<ul style="list-style-type: none"> • Welcome to another year and to all our new families in kinder and beyond. The new school sounds like a hit. The kids are all talking about their rooms and how happy they are which is nice. Will be great when it is all complete and the kids can run again and enjoy the open space. • What a great end of the year we had for P&C. The jam jars were a hit, with a lot work from the school office and Monica who went beyond with home delivery. Unfortunately, there was a slight delay in sending the scanned documents to The Other Chef, which left them under the pump. They were able to get things printed within a few days. They did it in tough conditions of rain and humidity but got there in the end. Let's hope we can do it again this

	<p>year and maybe have everything done in early November to make the processes a little smoother.</p> <ul style="list-style-type: none"> • The Christmas raffle was another success. Thank you to all the families who purchased tickets and jam jars. Without your help we can't be a successful P&C. • Pavers - As you would have noticed there was a little add in the last newsletter and our last year's year 6 class received a copy on their last day. So far, we have interest with 12 families sending through their emails. Hopefully most will fill out forms once we have everything organised and we get a good response. Beck and Jock will look at pricing for the pavers and bring the information back to the next meeting. Jock will include an item on the pavers in the next newsletter. • Scam email - Last week Roger received an email from presidentofficial100@gmail.com acting as myself asking how much we had in our accounts and then to do a funds transfer. Luckily, he picked up on the language and realised it wasn't me and we need to vote on anything that is over \$1000. This gave me a little fright using my name to scam our P&C. I contacted the police and they said keep a note of the call I made which was Thursday 11th Feb 2021 at 2.40pm. The police can't do much as no money was transferred. Jock suggested I contact the P&C Federation to notify them in case other P&C are contacted and to make awareness of the situation. • Federation Information - Whilst talking with the P&C Federation the officer mentioned we haven't updated our committee since 2016. Unfortunately, I don't think I knew anything about this. He suggested we wait until the next meeting which is our AGM and then update our information. Information required is online. We are also a charity so will need to update this information as well. We will look into this after the next meeting. • Mother's Day - Next thing we need to think about is the Mother's Day stall. Emails are already coming through with gift ideas. I suggested we go through all the boxes and count up what we have before we reorder. We could look at a few different gift ideas as we are starting to double up a bit. Linda Barnett said she would be happy to help me count items and then we can organise a meeting to discuss gifts. We would need a volunteer to assist with organising the stall this year. • Easter - Not sure if anything has been decided on with raffles or let this year go with restrictions still in place and onsite visits limited. Jock suggested there would not be a parade this year but extra craft activities within classes. The P&C will write to Woolworths requesting to purchase \$200 worth of Easter items at cost which would then be made up into 14 baskets. One basket for each class as a raffle item. <p>Motion: Bec Bouldin Seconded: Susie Storm</p> <ul style="list-style-type: none"> • Let's hope 2021 is a great year and we are able to be an active P&C and raise some money for new goodies for our children. 						
<p>Treasurer's Report</p>	<p>Treasurers Report – as at 16 Feb 2021 Bank Account Balances:</p> <table> <tr> <td>Canteen Account</td> <td>\$22999.21</td> </tr> <tr> <td>Main Account</td> <td>\$ 3874.12</td> </tr> <tr> <td>Savings</td> <td>\$ 1359.42</td> </tr> </table> <p>Total \$28232.45 (less the \$10k loan from Govt)</p> <ul style="list-style-type: none"> • Roger will investigate the return of Job Keeper loan monies. • I have had notice the Port Macquarie branch of Bendigo Bank is closing down soon and our closest branch is Kendall. The Kendall branch is opened limited times. As most of our banking needs are done online, I am happy to 	Canteen Account	\$22999.21	Main Account	\$ 3874.12	Savings	\$ 1359.42
Canteen Account	\$22999.21						
Main Account	\$ 3874.12						
Savings	\$ 1359.42						

	<p>keep going with Bendigo and make cash deposits at the Kendall branch. The alternative is an ATM card, which is not an option we are comfortable with as it only requires one signature.</p> <ul style="list-style-type: none"> • We can now close our Canteen account. This will be completed by the AGM and the money transferred to our savings account. • Wrights Accountants returned our cash book which arrived today in the mail. Results will be complete by the AGM. Our return is not legally due until May. • Jam Jars – money went straight to the school account. Jock happy to have a visibility transfer which would then show in the P&C books. • Swimming caps – school to pay for purchase and sell through uniform outlet. • Blue hats – P&C to support purchase of blue hats for new commencing students. <p>Motioned: Sarah Jones Seconded: Rochelle Hembling</p>
<p>Principal's Report</p>	<ul style="list-style-type: none"> • Thankful to entire P&C but especially to Roger with the smooth transfer of the Canteen operations to the school. • Welcome new Kindy Kids, new students and families, continuing the growth in our school. It was a delight to open the gates today to our parents to look through the school grounds. We have 365 students which is an increase of 50 kids. We have 14 classes and only a few students away from a 15th class which would be within stage 3. • Vision for school is to serve community as we connect with the Community. • New School Improvement Plan - due for publication at end of T1 all linked to both student achievement and ongoing school improvement under the Schools' Excellence Framework. The framework includes attendance and enrolment patterns, finance, use of equity funding especially for low socioeconomic areas. Creating a maximum learning experience for kids. • Vision and Context - Jock passed around the vision statement from the last plan. "Through school spirit, inclusivity, innovation and opportunity, students collaboratively engage and are inspired to strive for excellence as life-long learners, feeling a sense of belonging and connectedness with their world." • The statement covers our long-term goal and what we aspire to. This is what our school wants to achieve. We are planning for jobs for our students which have not even been invented yet. We want students to be life-long learners. Karin - Lake Cathie is a lovely town and community but the world is out there for their future. Having a connectedness with the world. The plan was modified three years ago and it is now time to review. Katy - we are looking at how we connect in these current times and how we can stay connected in the circumstances we now live in. Jock - we need to look at a digital connectedness, the idea of being a digital citizen not just a physical citizen. All comments welcomed by Monday 8 March. • Welcome to our new temporary teacher Madison Barbara who will have a big impact on the students in her year 2 class. We also welcome Mrs Cowen who is replacing Mrs Watson due to ill health possibly for term 1. • School contribution - "Book Pack" subscriptions replacing texts which will also be available at home. Voluntary Contributions are "voluntary" and will assist the school to further develop student learning resources as the school continues to grow. • School Swimming Scheme Update – the school is requesting financial support for 60 year 3 students at \$17 each to help subsidise the bus travel to Port Macquarie pool. It will be a one-week intensive course. The group of schools is funding the swimming teachers. Looking at a cost of \$1020.00

	<p>Motion: Katy Haste Seconded: Roger Bussell</p> <ul style="list-style-type: none"> • Enrolment policy - is now in full swing. Most new families have been made aware of the policy. If you move out of zone, unfortunately siblings cannot enrol. A notice will be placed in the next newsletter reminding parents of the policy. • High School enrolment - Zones will change for next year's year 6 students as per Departmental Zoning Policy. From 2022, students living in Bonny Hills go to CHHS and students living in Lake Cathie to HSC. • P&C priority is for our children, then families, then community. Move further towards the positivity and continuity of collective volunteerism and strength as well as Respect, Integrity & Trust. Connecting with the community at large. • Creative Arts groups - starting back up and hopefully we will have a platform to perform. Glasshouse is booked for 16 September and hoping for dance eisteddfod and festival to all happen this year in term 3 and 4. • Communication - Questions coming through on Facebook will continue to be referred to our website, newsletter and Sentral Portal. Anyone having issues with Sentral can contact Ann at the office for assistance. • Karin Haleblan - Stage 2 of the build is in progress. We have lost a bit more of the playground area with digging up the bus bay etc. Walling in of the area to become the new hall will be done at the same time as refurbishing the old hall into our library. • We will be losing a little access on the current library side because of where the hall is being built. Internal road will stay the same. Will keep communicating with parents about pick up and drop offs. Will use same proforma as sent out recently regarding access. • Stage 3 – This will include finishing of the library towards the end of this term. The library will become 2 classrooms with a mid-year finish time. AW Edwards looking for completion for term 3 with everything finished. • Slowly gaining back some of our playground space. Main Street is to be a passive play area. Fake grass area is a walk space, regular grass areas are for playing, running etc. Students are encouraged to sit and play on the sandstone, but not to jump from one to the other. • Council has advised the sports field works have been put out to tender. • Jock thanked Claire Briggs who has played a vital role representing the parent body for the build. • Roger congratulated the school on successfully working together with AW Edwards. • Garden fit out - Jock would like to make contact with the Community Gardens people and Bunnings to fit out our gardens. We have a grant to assist with establishing the gardens. Karin working with the kids on the ecology signage.
<p>Fundraising</p>	<ul style="list-style-type: none"> • Jock is looking at a school walkathon - high fun, low risk and works with Covid - students would catch a bus to Middle Rock and walk to Bonny's, have lunch and play, then bus back to school. Parents would be able to attend as we can socially distance easily. Will look at this in term 2. • Susie Storm asked if we could do picture plates again this year. Katy Haste will check cost and time line in term 2. • Trivia night – look at having the night in term 3. The new hall will be available so a much larger number of people can attend. Ideas for the night to be put to Jock.

	<ul style="list-style-type: none">• Jam Jars – will be done again for Christmas as they were very successful.
General Business	<ul style="list-style-type: none">• No general business items were raised.
Upcoming Meetings	Next Meeting: Tuesday 16 March - followed by the AGM.