



Lake Cathie

Public School

Parents and Citizens

MEETING DETAILS	
Purpose	P & C Meeting
Date and Time	Tuesday 24 th May 2024 Opened 6.33pm Closed 8.17pm
Location	LCPS Library
Attendance	As per attendance book Apologies: Claire Briggs, Sheree O'Brien, Mark Adcock, David Bouldin, Sinead McKechnie, <i>Minutes: Jodie Candia</i>
ITEMS	ACTION
Minutes of previous meetings reviewed	Minutes accepted – Louise Saville Seconded – Jackie Adcock
Business arising	<ul style="list-style-type: none"> • Constitution, By-Laws & code of conduct distributed to all. Noted addition of Social Media liaison to Executive Team & Executive Team term changed to maximum 3 year service. • Breakfast Club – 4x toasters purchased \$231.30 • Bank Accounts – Currently transitioning to NAB • Trivia Night, A Walkathon will be organised in its place for 2024 which is a great fundraiser. This decision was made to alleviate the pressure on school staff this year. Proposed walk from Johnathon Dickson Reserve to Rainbow Beach totalling 4 klms max. Parent volunteers & risk assessments will be required. Dates will be discussed, possibly later in third term. Donations not per klm, total contribution preferred. <p style="text-align: right;">Motion by Adam Vumbaca second by Rebecca Bouldin</p>

	<ul style="list-style-type: none"> • P & C Facebook link – Not everyone has social media. Numbers are a lot less on the P&C page than the school. We would like permission to add the link to the school website to gain additional followers. Motion by Jackie Adcock second by Louise Saville • New P & C Email Addresses provided, these will be added to the website.
<p>President's Report</p>	<p>Welcome everyone, to our first meeting of Term 2.</p> <p>Ironman – Thank you to all our wonderful volunteers who took the time out of their busy schedules to assist with bag packing and road closures. Ironman is a great way we raise money for the P&C with minimal financial outlay, so we do really appreciate your help. Thank you to Jock and Bec for liaising with Ironman officials for the event. From Ironman we raised \$3000.00. We are looking forward to next year's Ironman and the EOIs for lead organiser will be raised in the last P&C meeting in term 4 to get a head start.</p> <p>Mother's Day stalls – Again thank you to our volunteers, truly the P&C would not be what it is without you. Two Mother's Day stalls were held over two days with amazing gifts for the students to purchase for the mother figure in their lives. Thank you to everyone who was able to help and special mention to Sheree for the months of researching and purchasing the gifts.</p> <p>Disco – The school disco is less than month away; we are very excited for this event. Unfortunately, I will miss this event and our next P&C meeting due to travel and work commitments.</p> <p>From the 22nd of May till the 18th of June, I delegate Louise Saville as Vice President 1 to act on my behalf and in her absences, I delegate Mark Adcock Vice President 2 to act on my behalf.</p> <p>Please accept my apologies of absence for the next P&C meeting held in June.</p>
<p>Treasurer's Report</p>	<p>Apologises I am unable to attend tonight's meeting.</p> <p>Just some points on our reports.</p> <p>Last Tuesday and Friday our team conducted along with volunteers the Mother's Day Stall for 2024. This isn't a huge fundraising event and classed as a gesture for the beautiful Mums of our community. We banked sales of \$4,000 and brought gifts of a little under \$3000 – exact amounts are within the Income and expenditure report. I am pleased to advise that our team was able to raise \$1004 for this event. Thank you to our school community for your support.</p> <p>Proposed Purchases.</p> <p>Colour Run Powder. \$666.00 This is the company we used last year, they were efficient and easy to communicate with. This event is to run the last Friday of term 3. Quote provided in agenda. Motion by Louise Saville second by Jackie Adcock</p> <p>Father's Day Gifts Approx. \$3,000 I would like to request that the committee approve the purchase of Father's Day Gifts. Unfortunately I am unsure of exact release date of the sale of these gifts. I feel ordering as soon as the gifts are available allows for the purchasing of the nicer more cost effective gifts. Motion by Craig McKechnie second by Melissa Fergusson</p> <p>New Bank update – the paperwork to start the process of the new bank is underway.</p>

There has been a lot of back and forth with the NAB – as soon as this is available to be used all funds will be transferred from Bendigo Bank. Rebecca Bouldin and I will need to approve the payment of the final balance transfers as without a branch we are unable to add/remove any bank signatures at this time.

The only account to be paid/approved at the moment is the payment of Poly & Pip – Mother's Day Earrings of \$712.50

Motion by Sarah Castle second by Brooke Demarkis

Thank you for your support of the Lake Cathie P & C

INCOME & EXPENDITURE

18th March 2024 – 14th May 2024

Account No 160802005 – Savings Account

Opening Balance:	33,688.85
Income:	4429.53
Expenses:	0
Closing Balance:	38,118.38

Account No: 164475378 – General Account

Opening Balance:	53.89
Income:	
Expenses:	
Closing Balance:	53.89

Account No: 160802088 – General Account

Opening Balance:	2,808.28
Income	
Interest (April)	3.00
Interest (May)	3.86
Easter Raffles (1)	254.00
Easter Raffles (2)	372.00
Easter Raffles (3)	545.00
Mother's Day Stall – Day One	2857.00
Mother's Day Stall – Day Two	55.00
Mother's Day Stall – Day Two	1095.60
Balance of petty cash banked	11.75
Membership Fees 2024	22.00
Memberships Fees Paid AGM	4.00
Funds found in old paperwork handover	3.00
Expenses:	
Grace Accounting (Approved 19/04)	726.00
Rebecca Bouldin BBQ expense reimburse (Approved 19/04)	76.75
Float approved at meeting for school events	50.00
Gifts to Give – Mother's Day stall	598.50
Greensborough Gifts – Mother's Day stall	377.08
Closing Balance:	6,206.16
Cash on hand:	351.00
Cash Purchases	

	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Breakfast club toasters & supplies</td> <td style="text-align: right;">231.30</td> </tr> <tr> <td>Breakfast club purchases</td> <td style="text-align: right;">81.50</td> </tr> <tr> <td>Easter Raffle – tickets originally purchased</td> <td style="text-align: right;">26.45</td> </tr> <tr> <td>Balance of cash on hand banked into bank account</td> <td style="text-align: right;">11.75</td> </tr> <tr> <td colspan="2">\$0 Balance of cash left on hand.</td> </tr> </table>	Breakfast club toasters & supplies	231.30	Breakfast club purchases	81.50	Easter Raffle – tickets originally purchased	26.45	Balance of cash on hand banked into bank account	11.75	\$0 Balance of cash left on hand.	
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<p>Principal’s Report</p>	<p><i>Thank you to the outstanding P&C members of 2024 who continue to run the Breakfast Club and to the team that prepared and ran the Mothers’ Day Stall. The school and P&C continue to have great connections for the benefits of students, parents, staff and the wider community.</i></p> <p>Upcoming events for consideration:</p> <ul style="list-style-type: none"> • 2025 Kindy Meet, Mix and Mingle – flexible date set of Friday 14 February. • Cyber Social Media Parent Talk – Tuesday 11 June 5.30-6.30pm. Any age child can attend with parents. An hour before the next P&C meeting. • Walk-a-thon – Late term 3 (to be decided together) • Ironman 2024 presentation of cheques – Monday 27 May 5.30-7.00pm Rydges – Thankyou Bec for your service on this event. Louise Fellows from Ironman has requested someone from the P&C attending on Monday 27th May at Rydges to accept thanks. Rebecca would like to attend and Jodie will accompany her. • 10 Year Celebration – Day activity to coincide with T4 Exhibition of Learning (Explore Project) and the Night time Creative Arts Night – Wednesday 27 November. Would like the P&C to be actively involved. <p>Suggestions for financial support from the P&C</p> <ul style="list-style-type: none"> • Library – Board Games, Chess, etc. activities for all ages \$1000.00 • 3D Printer – put on next agenda for discussion. • Aboriginal Education Team – Yarning Circle - Contribution towards • Long Jump Pit – put on next agenda for discussion. • Sporting Equipment for new shed, storage shelving and mobile storage options – put on next agenda for discussion \$5000.00 <p>These items have been mitigated by the school prior to bringing this to the P&C. The department may contribute to maintenance. This was a consideration with the play equipment already.</p> <p>Budget adjustments in public schools will be communicated within the school community via Jock shortly. There has been a shift of demographics over covid and this will impact the school funding. Budgets within schools will need to be tightened and this will affect capital works projects and overall school funding. A hold on new projects has been placed, this may affect the new school shed.</p>										
<p>Fundraising</p>	<ul style="list-style-type: none"> • Picture plates will cost \$30.00. Drawings will be done in school under teacher supervision. 9 week turnaround from Mid-May. Payments through school Bytes. Katie Haste will organise this through the school. This is a P&C Fundraiser. Can be put towards one of the suggestions of financial support requested in principal report. The option of the board games was suggested. To be discussed further at next meeting. 										
<p>General Business</p>	<ul style="list-style-type: none"> • Purchasing of a Square Eftpos terminal with built in Wi-Fi to be used at fundraising events in and out of the school. Initial Cost of \$350 with 1.6% charge per transaction. This is to be tabled tonight. Sheree will provide feedback in twelve months’ time on how it has impacted fundraising. Motion by Brooke Demarkis second by Adam Vumbaca 										

- Colour run – 27th September (last day of term 3) funded by the P & C. This would run as per 2023 year from 1.30pm after the children's lunchtime for families to attend and enjoy. P & C to provide ice blocks for the end, purchase of 500 when on sale. This could be a sponsored the event.
Motion by Jodie Candia second by Louise Saville
- Grandparents' day Monday 28th October 10am to recess proposed, time will be confirmed. As much notice as possible for these events would be great. There will be scones again for morning tea. The P& C will discuss assistance with Kylie.
- New P & C Flyer? Upcoming Events – once dates are locked in we would like to do a years' worth of dates for all. In term three we can forward advise for the New Year.
- More shade cloth areas. This needs to go through the department first to reduce school liability. The P & C will look into grant opportunities for this. We can look into a local provider to give us an estimate so we know what the potential cost will be. To be discussed further.
- Team of parents to join together to organise a fete, will discuss at next meeting.
- New P & C Survey Responses & Feedback

Do you have any suggestions and or feedback for the LCPS P&C?

- Earlier meeting time
- Not sure if this falls under the P&C but an alternative winter jumper material would be great. None of my kids will wear the jumper.
- Are you able to post the minutes of the meetings in the newsletter or on the fb page for those who can't attend the actual meeting? The minutes used to be in the newsletter.
- Only awesome feedback that you are all doing an amazing job
- Apart from the trivia and cocktail night last year which was a great fun raiser for the school maybe an activity for parents and carers that can't afford to attend such events like a book club for instance.
- P&C meetings are great. I only attend if I have childcare. For my family, I find the meetings run too late, when the boys came along it was a late night for them and the next morning was a struggle.
- You guys are doing a fabulous job. I've loved all the communication over the last few years. It helps keep us all involved even if we can't attend the meetings. Thank you!
- I would love for school to do an Easter Hat Parade an event parents could attend and watch. I think the kids would enjoy making hats and is a fun event.
- I would love to see kids do a class item at assembly.

We would love for more families to be able to help out or volunteer and we appreciate that our lives are so busy. If we were to communicate a list of the events for the rest of the year would this help

- Yes please.
- Awesome
- Yes that with be a great help with work commitments
- Yes and if younger kids are welcome to be in attendance or not I.e. Mother's Day stall could you bring a 4 year old with you
- Yes, that would make things a lot easier to plan and be able to help out again
- A list of events for the year would be incredible to be able to plan. Thank you.

	<ul style="list-style-type: none"> • I would rather know when the event is coming up in the near future rather than at the end of the year otherwise I won't remember. But I rough time line wouldn't hurt either for budgeting purposes. • A list of events running per term, given at the start of term, would be great. I like the poll coming up on FB so you can easily see if a day/time suits with work etc. • Yes • Yes, this would be amazing!! Having 2 parents working full time, it would be great to know in advance what's happening to assist with organising time off work to be able to attend as many school events as possible. <p>What other fundraising ideas would you like to see (or that we could explore for ideas)?</p> <ul style="list-style-type: none"> • More shade for the kids • Easter hat parade with raffle/bake stall • Crazy hair day with donation • Picture plates (as the last one was in 2020) • Kids trivia night • A Music Night - similar to a Trivia Night, but the theme is Music - trivia questions, karaoke and activities. • Making the school discos longer. Have a parents lounge while discos on that has live music that sells drinks and nibbles. I've been at a school that did this and it was awesome! Or music and bring your own picnic. • Old school fate everyone donates a plate to sell. Fun games for the kids and adults. Oval camp out. • Hmm sorry I don't have one. Impressed by all the amazing ideas the committee comes up with though! Thank you. • Colour run https://www.schoolfundraising.com.au/?gad_source=1&gclid=CjwKCAjw9layBhBJEiwAVuc3fvtveXjztwduBBiHwGZVYWnyzF6jm4DI0TIOR8zTdXV9kMHGALLDRoCdJMQAvD_BwE • Something for end of year other than jams (crazy camel is a good one) https://www.crazycamel.com.au/ • Bingo nights for the whole family can also be fun. • A festival type end of year concert at the school where the kids perform and families buy from BBQ, drinks, ice creams and glow sticks/LED toy stalls - happy to explain this more if you like the idea. • Colour Run, Picture plate fundraiser, Crazy sock day (donation), Art Sale (students paint a portrait which the parents then purchase for a gold coin donation), School Fair
<p>Upcoming Meetings</p>	<ul style="list-style-type: none"> • 11th June