



P&C MEETING MINUTES

MEETING DETAILS	
Purpose	P & C Meeting AGM 2019
Date and Time	Tuesday 19 March 2019 Opened 6.30pm Closed 8.30 pm
Location	Lake Cathie Public School Library
Attendance	See Attendance Book <i>Minutes: Louise Fellowes</i>

ITEMS	ACTION
Minutes of previous meeting reviewed	<p>Previous AGM minutes read out by Jock Garven</p> <p>Minutes Accepted by: Katy Haste Seconded by : Susie Storm</p>
President's Report	<ul style="list-style-type: none"> • President absent • Jock on behalf of Louise May, thanks whole P&C members and volunteers across school. Special mention to Staff for their support and time throughout the year.
Treasurer's Report	<ul style="list-style-type: none"> • Treasurer absent • Jock on behalf of Roger • Big role taking over as Treasurer. • All P&C finances moved back to paper version now and removed from Zero. • Audit has been completed and finals sent to Roger in last day. • Financial position at end of 31/12/18, profit \$20,709.00 Previous year \$15,314.00. • Recommendation from Auditor is that the P&C has met legislative and auditing requirements for a P&C Committee. • Copy of Auditor report provided • Roger passed on 4 x \$50 gift cards for Volunteer term recognition. • Latest Balances provided by Louise May (via Louise Fellowes) from online accounts:- Canteen = \$7,459.24 Main Ac = \$2,815.47 Savings = \$14,295.95 <p>Tabled Treasurer report and auditor report</p>

<p>Principal's Report</p>	<ul style="list-style-type: none"> • Acknowledged & thanked all members of P&C, spirit in providing increased opportunities for students of school and not just our own children. • 13 classes now formed, growth expected to be steady until new housing built • Pushing tolerance and inclusion of children with disabilities and special needs, important to Principal and school. • Kindy colour day success • Success in sporting opportunities and representation. Mentioned Blake Higgins making through to State Swimming Carnival. Support financially from School for North Coast and State Rep students to go toward costs of travel and accom etc. • Trivia night, Easter raffles, Mothers & Fathers Day stalls. P&C BBQ at State election with Parents involved. • Annual School report, financial position 31/12, rollover figure \$70k. Funds already previously committed to OOSH, plus then December salaries, Training. Our equity funding is quite small. Report is available on School Website. • Process of External Validation- Schools Excellence Program, 9 evidence sets. • Maintained all links to community, eg SALT Community Church, Camden Haven Anglican Church, OOSH, Vacation Care, Karate group, Community Big Band. • Building update, tendering has closed, successful candidate not announced as yet. Timings will be complete by end of 2020. Major capital works program. Jock can share plans. • Future directions, 2nd year of 3yr strategic planning cycle. Putting in more lengthy process of tracking the learning development of individual student. • Monitoring children and dynamics of classroom makeups each year. Knowing our students. • About to start process with staff, (Jock to workshop at next P&C), what is means to have SPIRIT! 5 years on from commencement of school. Staff are working on New value structure. Also including senior students at the school input. •
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Fundraising information	<ul style="list-style-type: none"> • Trivia night proposed to move date to Saturday 10th August. A save the date will come through at the end of the term to confirm the new date. Discuss further logistics at next meeting. • BBQ election day, application with council completed and documented caused a considerable amount of extra work. Donations from BIGW and Kmart of utensils for a P&C BBQ box to use at future times, Bunnings BBQ trailer. Woolworths have donated all food apart from Drinks. Eggs provided by Leanne, Bread ½ price at Cathie Bakery. Great number of volunteers, if anyone else wants to help set up and pack down that would be greatly appreciated. Timing from 7am for set up Voting starts at 8am, pack up at 2-2.30pm. Purpose for donations will be funds towards playground and sensory garden at school. • Ironman, thanks to families that have expressed interest to date. Will need more road closure helpers. Louise Fellowes will reconcile and put out a reminder. •
General Business	<ul style="list-style-type: none"> • Lana Smith required Amendments to previous minutes, Mothers Day staff Lana, Bec & Sarah. • Suggestion for a Chocolate egg guessing comp for students at a small price per guess, Kim McNiff to pass idea onto Katy Haste. • Have received a request from Lake Cathie Progress Association to express our support to the proposed Skate Park and related infrastructure at Lake Cathie. • Also a letter of support from the P&C to the Sporting Group formed to support the sporting fields next to the school and their usage. <p>Meeting closed 8.30pm</p>
	<p>Future meeting: 14th May 2019 6pm Apologies: Roger Bussell, Louise May, Claire Briggs</p>